

WORKER'S COMPENSATION FACILITATOR RESPONSIBILITIES

- ◆ Ensure the injured worker's supervisor either completes the *First Report of Injury* form or is aware the form has been completed.
- ◆ Ensure a written job description with the essential functions of the job has been provided to the employee and the employee's current physicians.
- ◆ Assist with communication between the injured worker and the State Insurance Fund or medical provider when needed.
- ◆ Be available to meet with the employee and supervisor regarding the claim as needed.